

2019 PROCUREMENT FORM

THE OAKS ANNUAL BENEFIT AUCTION

DOORS OPEN AT 5:00PM

FRIDAY, MARCH 1

HISTORIC DAVENPORT

Please complete the information below for each item being donated. You may mail or drop the completed form by the office or arrange to have the item and form picked up. A thank you and donor receipt will be sent to each donor, so please be sure to include the donor address. Thank you for supporting The Oaks!

*Completed forms are due back to the office by Fri., Feb. 8th to be included in the auction catalog.

ITEM INFORMATION

Item Name: _____

Estimated Value \$: _____

Gift Certificate (circle one): YES NO

*Gift Certificates MUST be attached to this form for entry in the catalog.

Item Description:

Notes (special delivery instructions, restrictions, if applicable):

DONOR INFORMATION

I am a (circle one): Individual Donor Business Donor

First Name: _____ Last Name: _____

Cell Phone: _____ Other Phone: _____

Mailing Address: _____

Email Address: _____

Name and Phone Number of Person Completing Form (if different than donor):

The Oaks Classical and Christian Academy
Mailing Address: P.O. Box 141146 * Spokane, WA 99214
Physical Address: 2303 S. Bowdish, Bldg. 3 * Spokane, WA 99206
Phone: 509.536.5955 * Fax: 509.536.7877 * Email: Office@theoakssca.org
**Auction tickets, sponsor opportunities and item donation are available online at
www.theoakssca.org**